
ROLE PROFILE

Role Title	Social Care Worker (Live-In)	Department	
Reporting to	Supervisor	Reports	N/a
Date	May 2013	Hours of Work	As required (24hr)

ROLE PURPOSE

- To have individual responsibility in accordance with the practices, procedures and policies of Abacare (Care Agency) Ltd, and for the personal needs of service users.

To enable service users to live as independently, comfortably and securely as possible, in their own homes.

- To live as part of the household, whilst on duty. This is usually 1 or 2 weeks on duty and 1 or 2 weeks off duty (as per the rota for that individual care package)
- To promote the opportunity for service users to live in the community for as long as possible, by providing care and support to individuals and their families.

ACCOUNTABILITIES/ RESPONSIBILITIES

1. To perform basic personal care tasks as outlined in the service users Support Plan
2. To alert care supervisors of any changes in the service users condition or circumstances.
3. To create and maintain good communication with service users including those who may have some degree of communication difficulties.
4. To make and maintain effective working relationships with service users
5. To develop good communication links with the usual carer or family member in the service users home.
6. To prepare and cook meals if outlined in the care plan

7. To undertake housekeeping, household cleaning and laundry duties as requested if outlined in the care plan.
8. To help with purchasing of provisions to provide an adequate, balanced and stimulating diet where necessary.
9. To adhere to all of the Abacare policies.

DUTIES

In general it is the duty of the post holder to undertake all care work with the sensitivity required to provide services in a way, which will preserve the dignity, privacy, choice, independence, fulfilment and rights of the service user and his/her usual carer/members of family..

TRAINING

You will receive a full induction and on-going training, leading to QCF awards. Abacare Ltd. are dedicated to ensuring the very highest standards of care for our service users, and our Social Care Workers receive on-going training throughout their employment with us

The Duty of Care

This is a legal term meaning you have a responsibility towards everyone you come into contact with to ensure they are not caused harm. Abacare Ltd. has a responsibility to provide training for you and you have a responsibility to attend that training and adhere to what you are taught. Training will provide you with the knowledge to give high quality care to our service users, reducing the risk of harm to them and to you.

As with any social or personal care given by you to the service user, the duty of care is absolute and on no account must tasks be performed by you for which you have not been trained.

JOB SPECIFICATION

Essential:

Experience or understanding of care provision.

Desirable:

Experience of care provision.

Key Competencies

To be able to attend appropriate training courses.

To be able to adhere to all company policies, procedures and systems.

To be able to attend all service user calls to permanently assigned service users.

To be able to understand and cope with emergency situations.

To be able to liaise effectively with office staff, Social Workers, service users and service user family members.

To be able to maintain high standards of care provision.

Special Skills and Attributes

Excellent communications skills.

Sound understanding of good care principles.

Good planning skills.

Ability to cope with pressure.

Even-tempered and patient.

Ability to cope with change.

Ability to display empathy and warmth.

Circumstances

Must have full driving licence and appropriate insurance (if applicable).

Agreed by ROLE HOLDER		Print Name	
Agreed by LINE MANAGER		Print Name	
Date			

FORM: AC013A